

## ABCR Auctions – Postage Guide – November 2012

We have written this guide so that it is easy to understand how we figure out postage charges for item/s won in our auctions. Firstly, we charge a **\$5.00** handling fee per box. This fee covers the cost of buying the box (which is typically two or three dollars), the bubble-wrap, the void filler that we use inside the box to keep your items safe for postage, sticky tape, etc.

Secondly, all parcels within Australia will be sent via registered mail. This service costs **\$3.20**. This includes insurance for items up to \$100 in value. When your box arrives, it will have a sticker on it like below. This proves that the box was sent at an Australia Post retail outlet counter (important for you), and proves that the box was received and a signature provided (important for us).



Thirdly, we calculate the actual postage charge by measuring & weighing the box, and then entering those values into the Australia Post website. This gives us an exact postage quote, which we then on-charge to you. For boxes over 1kg in weight, Australia Post uses L x W x D dimensions to calculate the cubic weight of the box for calculating postage, instead of the actual weight. According to the Australia Post website, the cubic weight is the parcel's volume in cubic metres multiplied by 250.

Consider an example: you are the highest successful bidder on an item for \$100. We weigh and measure the box, and enter these values (along with our postcode & your postcode) into the Australia Post website. For arguments sake, let's say that the Australia Post website quotes \$10.00 to send this box via normal parcel delivery to you. We then add the \$5.00 handling fee and \$3.20 registration fee, giving a total of \$18.20.

If extra insurance is required (over and above the \$100 cover that registration automatically provides), up to a maximum of \$5000, this costs \$1.50 per \$100 (or part thereof). For example, a \$1000 item will cost  $9 \times \$1.50 = \$13.50$  to insure through Australia Post.

We can always provide the weight & measurements of your box to you, before we send it. If you have any questions at any time, please feel free to email or phone us. See the "Contact" page of our website for those details. Also, please refer to the Postal Services section on Australia Post's website for more information.